



## Yearly Status Report - 2017-2018

### Part A

#### Data of the Institution

Part A	
<b>Data of the Institution</b>	
<b>1. Name of the Institution</b>	GOVT. COLLEGE OF EDUCATION, NARNAUL
Name of the head of the Institution	Neelu Kapur
Designation	Principal (in-charge)
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	01282257111
Mobile no.	9416818070
Registered Email	gcenarnaul@gmail.com
Alternate Email	skchandolia@gmail.com
Address	Opposite Head Post Office, Railway Road, Narnaul
City/Town	Narnaul
State/UT	Haryana
Pincode	123001

<b>2. Institutional Status</b>					
Affiliated / Constituent		Affiliated			
Type of Institution		Co-education			
Location		Urban			
Financial Status		state			
Name of the IQAC co-ordinator/Director		Dr. Vir Singh			
Phone no/Alternate Phone no.		01282257111			
Mobile no.		9416478332			
Registered Email		gcenarnaul@gmail.com			
Alternate Email		skchandolia@gmail.com			
<b>3. Website Address</b>					
Web-link of the AQAR: (Previous Academic Year)		<a href="http://gcenarnaul.ac.in">http://gcenarnaul.ac.in</a>			
<b>4. Whether Academic Calendar prepared during the year</b>		Yes			
if yes, whether it is uploaded in the institutional website: Weblink :		<a href="http://gcenarnaul.ac.in/images/94/Notice/Notice18313.pdf">http://gcenarnaul.ac.in/images/94/Notice/Notice18313.pdf</a>			
<b>5. Accrediation Details</b>					
Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
2	B	2.20	2016	25-May-2016	24-May-2021
1	C++	65.10	2004	08-Jan-2004	07-Jan-2009
<b>6. Date of Establishment of IQAC</b>			08-Jan-2004		
<b>7. Internal Quality Assurance System</b>					
Quality initiatives by IQAC during the year for promoting quality culture					
Item /Title of the quality initiative by IQAC	Date & Duration		Number of participants/ beneficiaries		

Extension Lecture on different subject for career guidance	01-Jul-2017 365	190
Faculty member encourage to apply to research project funded by state agency	01-Jul-2017 365	190
Fostering critical thinking and analytical skills through hands on learning	01-Jul-2017 365	190
For Earn While You Learn is implemented for making financially independent of students.	01-Jul-2017 365	190
Eco friendly activities and awareness compains	01-Jul-2017 365	190

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**8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Govt College of Education , Narnaul	Salary and Wages	Govt. of Haryana	2017 365	5966749
Govt College of Education , Narnaul	Library Material And Supply	Govt. of Haryana	2017 365	50000
Govt College of Education , Narnaul	Sports	Govt. of Haryana	2017 365	120000
Govt College of Education , Narnaul	Lab grant Material and Supply	Govt. of Haryana	2017 365	50000
Govt College of Education , Narnaul	Earn While you Learn ( Training and Honorarium	Govt. of Haryana	2017 365	80000
Govt College of Education , Narnaul	Placement Cell	Govt. of Haryana	2017 365	88000
Govt College of Education , Narnaul	Women Cell	Govt. of Haryana	2017 365	50000
Govt College of Education ,	Office Expenses	Govt. of Haryana	2017 365	600000

Narnaul				
Govt College of Education , Narnaul	Scholar ship stipends	Govt. of Haryana	2017 365	976217
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<b>9. Whether composition of IQAC as per latest NAAC guidelines:</b>	Yes
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Upload latest notification of formation of IQAC	<a href="#">View Link</a>
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<b>10. Number of IQAC meetings held during the year :</b>	3
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The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes
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Upload the minutes of meeting and action taken report	<a href="#">View Uploaded File</a>
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<b>11. Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>	No
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<b>12. Significant contributions made by IQAC during the current year(maximum five bullets)</b>
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Organised cocurricular activities of personality development
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For earn While You Learn is implemented for making financialy independent of students
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Eco friendly activities and awareness compains . More focus on reduce, recycle and reuse.
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Fostering critical thinking and analytical skills through handson learning
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Extension Lecture on different subject for carrer guidance.
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<b>13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year</b>
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Plan of Action	Achivements/Outcomes
Extension Lecture	Extension Lecture on different subject for career guidance
Eco friendly campus	Eco friendly activities and arareness

	compains. More focus on recycle, reduce and reuse.
Encourage students for Higer Education	Faculty member encourage to apply for research project funded by state and central agencies. Fostering critical thinking and analytical skills through handson learning
Implementation of Earn While You Learn	For Earn While You Learn is implemented for making financially independent of students.
Curricular avtivities	Organised co-curricular activities for personality development
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14. Whether AQAR was placed before statutory body ?	No
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2018
Date of Submission	14-May-2018
17. Does the Institution have Management Information System ?	Yes
If yes, give a brief descripton and a list of modules currently operational (maximum 500 words)	Personal details of employees, sanction post/ workload, NOC saction employee, verification employee list retirees,list Leave saction

## Part B

### **CRITERION I – CURRICULAR ASPECTS**

#### **1.1 – Curriculum Planning and Implementation**

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Govt. College of Education, Narnaul works as per University calendar (IGU, Meerpur) which contains start of academic session, admission schedule, winter and summer break, examination schedule etc. The college ensures effective curriculum delivery through a well planned and documented process. The schedule of external examination is fixed by the University and the same is displayed on notice boards for students. In case of any change in the university schedule some changes are required to make in internal evaluation as well. Syllabus of B.Ed. course for the academic session is provided to the students. Faculty members prepare annually teaching plan for theory, teaching practice,

observation and practical at beginning of every academic year. Teacher conduct classes according to the Time-table. Reading facility is also available for teachers and students to facilitate the teaching learning process. College provides internet connectivity with campus Wi-Fi facility to the teachers for effective teaching learning. All internal examination and class are conducted to check whether the students have acquired knowledge as outlined in the objectives of the curriculum. All examinations are conducted according to the academic calendar.

#### 1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
NIL	NIL	Nil	0	N.A.	N.A.

### 1.2 – Academic Flexibility

#### 1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nil	NIL	Nil
No file uploaded.		

#### 1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
Nil	NIL	Nil

#### 1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	0	0

### 1.3 – Curriculum Enrichment

#### 1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
NIL	Nil	0
No file uploaded.		

#### 1.3.2 – Field Projects / Internships undertaken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BEd	Internship programme	92
No file uploaded.		

### 1.4 – Feedback System

#### 1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes

Parents

No

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?  
(maximum 500 words)

#### Feedback Obtained

Feedback is obtained from students through verbal communication on the Curriculum, teachers, facilities, support service and overall learner centric issues. The data is analyzed by the Internal Quality Assurance Cell (IQAC). The outcome is made available to the authorities, and teacher for perusal and needful action. Alumni Verbal feedbacks from alumni had been obtained during meetings. Its analysis has been used in curriculum development and Teaching, Learning and Evaluation process. The feedback is being obtained from the head of practicing schools regarding the performance of the teacher trainees and needful action is taken as per their feedback. During the last working week of every year, feedback is collected from every student. Alumni feedback is collected during alumni meet. The data is collected and analyzed by the Quality Assurance Cell (QAC) which in turn suggests necessary change to the University. Feedback from the employers is obtained informally when the teacher and students meet them. The feedback and suggestions are shared with respective staff members and outcome is reviewed periodically. Appropriate measures like introduction of training courses, soft skills have been introduced based on the feedback for sustainable improvement. Suggestions are forwarded to the University for Necessary Action.

## CRITERION II – TEACHING- LEARNING AND EVALUATION

### 2.1 – Student Enrolment and Profile

#### 2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BEEd	Education	100	0	98
<a href="#">View Uploaded File</a>				

### 2.2 – Catering to Student Diversity

#### 2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2017	190	0	7	0	7

### 2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
7	7	8	1	0	1

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The institution has provisions for tutorials in time table. Mentoring is provided in these tutorial periods, informal mentoring is resorted to by the faculty as and when required. In tutorials they are encouraged and motivated to explore the potentials. In the B.Ed. programme during practice teaching, students are given individual guidance related to their strength and weakness in teaching and are suggested ways by which they can make their teaching more effective. The institution upload information on institutional website like Vision, Mission, Goals Objectives, Programmes Offered, Eligibility Criteria for admission, Admission policy and process, Academic calendar, Infrastructural facilities, Information regarding principal and faculty members, Upcoming events, Achievements of the students, Activities conducted in the college both curricular as well as co-curricular to support and enhance the effectiveness of the faculty in teaching and mentoring of students. Various Teaching strategies are adopted for teaching for advanced learners and Slow Learners like special assignments, paper presentations, playing a major role in organizing intra / inter collegiate competitions, Participation in inter college competitions, Responsibilities as a proctor in ICT practical, Group leader. Progress of candidates at different stages are monitored and advised through these steps: Regular teaching, Class assignments, Surprise tests, Observation and rating of teaching skills during micro teaching session, Observation and rating of discussion lesson, Analysis of Flander Interaction, Analysis and General Teaching, Competency Scale score of each student, House Exams, Paper presentations, Group discussions and Practical.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
190	7	1 : 27

**2.4 – Teacher Profile and Quality**

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
9	3	6	1	4

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2017	NIL	Nil	NIL
No file uploaded.			

**2.5 – Evaluation Process and Reforms**

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BEd	2 Year Programme	Year	15/06/2018	27/11/2018
No file uploaded.				

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Continuous internal assessment (CIA) systems monitors and evaluate the student's academic performance on a regular basis. The institution has effective evaluation mechanism for the continuous assessment of students. The evaluation takes place right from the classroom. The student participation in classroom interactions, discussion and debates is regularly evaluated by each



subject teacher. Periodical subject assignments are evaluated by the teacher and feedback is given to the students. The class seminars and presentations enable the teacher to measure the students' understanding and retention of subject knowledge. The college conducts two 'Term Examination' in addition to the University examination. The midterm examinations enable the faculty to assess the performance of the students and also to understand their attentiveness and grasping power of the subject. Individual subject teachers also conduct class test to evaluate their students. Evaluation outcomes are communicated directly to the students. Scores of class test, assignments and term examination are displayed on the institution's notice board. Answer sheet and observation Parforma are shown to students and their queries are attended.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Academic calendar for each session is prepared by the University and college adhered to the same for teaching terms, Vacations and conduct of examination.

## 2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://gcenarnaul.ac.in/>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
2 year programme	BEd	Teacher Education	92	92	100

[View Uploaded File](#)

## 2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<http://gcenarnaul.ac.in/>

## CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nil	0	NIL	0	0

No file uploaded.

### 3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
0	NIL	

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NIL	N.A.	N.A.	Nil	Nil
No file uploaded.				

### 3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
0	NIL	NIL	NIL	N.A.	Nil
No file uploaded.					

### 3.3 – Research Publications and Awards

#### 3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

#### 3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
NIL	0

#### 3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
Nil	NIL	0	0
No file uploaded.			

#### 3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
NIL	0
No file uploaded.	

#### 3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
0	NIL	NIL	Nil	0	NIL	0
No file uploaded.						

#### 3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
NIL	NIL	NIL	Nil	0	0	0
No file uploaded.						

#### 3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Nill	0	0	0	0
No file uploaded.				

### 3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
0	0	0	0
No file uploaded.			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
0	0	NIL	0
No file uploaded.			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agen cy/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
0	0	NIL	0	0
No file uploaded.				

### 3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
NIL	NIL	NIL	0
No file uploaded.			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
NIL	NIL	NIL	Nill	Nill	Nill
No file uploaded.					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
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NIL	Nil	0	0
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## CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
0	0

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Laboratories	Existing
<a href="#">View File</a>	

### 4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
NIL	Nil	N.A.	2024

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	3940	1166621	102	45383	4042	1212004
<a href="#">View File</a>						

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NIL	NIL	NIL	Nil
No file uploaded.			

### 4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	12	1	2	1	1	1	1	2	0
Added	0	0	0	0	0	0	0	0	0
Total	12	1	2	1	1	1	1	2	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

2 MBPS/ GBPS
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#### 4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
<b>No Data Entered/Not Applicable !!!</b>	

#### 4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
5.81	5.5	5.81	5.5

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The college is fully equipped with physical infrastructure as per NCTE norms. The physical infrastructure includes Principal room, Faculty rooms, Library, Office room, Activity rooms, Classrooms and Store rooms. All are fully equipped with required resources. The infrastructure also comprises of Multipurpose Hall, Seminar Room, separate wash room facility for boys and girls, open space for lawns and gardening, multipurpose play field, The institutional campus, building, and furniture are barrier free. Provision of separate common rooms for male and female student teachers. Parking area is spacious to park vehicles. Institution plan to meet the need for augmenting the infrastructure to keep pace with the academic growth. Additional books, equipments, infrastructure are added according to the need and requirements of the college. Need and requirements are found from getting feedback from students, stakeholders and from faculty in meetings. Different committees of the college are formed, motivated and encouraged to keep themselves up to date by keeping a watch on emerging trends in the ever changing academic scene with special reference to various aspects of education. The institution has effective mechanism for maintenance and proper use of infrastructure. The infrastructure available with the college meets and exceeds the program requirements. The different Resource Centers, Multipurpose Hall, Seminar Hall and Activity Room are planned to cater to the various programmes and co-curricular activities that are conducted. Extracurricular activities including games and sports: The above mentioned centers and hall provide a platform for various activities such as intra and inter college competitions and annual day etc. The annual sports meet is conducted in the play ground. All the track, field events and games are conducted in play ground. Besides, the institution has space for indoor games (like carom, table tennis) and Badminton court and basketball court. Library is to be computerized and The Institution has an ICT Resource Center and Language Resource Center and institution has up-to date following ICT facility in whole institution promises: Computers , Printers, External DVD writer, Laptop, TV and Software Window XP, Window 7, MS office, Broadband connectivity available in Resource Centers, offices and faculty rooms and for power backup generator is also available. The fully equipped general laboratories/ Resource Center available at institution are: Psychology Resource Center, Social science lab, ICT Resource Center, Science/. Maths Lab

<http://gcnarnaul.ac.in/images/94/MultipleFiles/File27141.docx>

#### CRITERION V – STUDENT SUPPORT AND PROGRESSION

##### 5.1 – Student Support

### 5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Post Metric Scholarship	25	594857
Financial Support from Other Sources			
a) National	NIL	0	0
b) International	NIL	0	0
<a href="#">View File</a>			

### 5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Extention Lecture on Career in Education and different subject areas	08/12/2017	190	Placement Cell
Workshop on cutting and tailoring	09/10/2017	40	Women Cell
Workshop on Beautician	11/12/2017	35	Women Cell
<a href="#">View File</a>			

### 5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2017	Extension Lecture delivered under the Placement Cell	190	160	35	18
<a href="#">View File</a>					

### 5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	0

## 5.2 – Student Progression

### 5.2.1 – Details of campus placement during the year

On campus	Off campus

Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
<b>No Data Entered/Not Applicable !!!</b>					
No file uploaded.					

#### 5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2017	17	B.Ed.	Education	MDU Rohtak, KUK, University of Rajasthan	Ph.D, M.Sc, M.A., M.Com
No file uploaded.					

#### 5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	6
Any Other	10
No file uploaded.	

#### 5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Cultural Activities Sports and Competitions	College Level	68
<a href="#">View File</a>		

### 5.3 – Student Participation and Activities

#### 5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ International	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2017	NIL	National	Nil	Nil	Nil	Nil
No file uploaded.						

#### 5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Both departments have subject society in which students class representative participate and discuss the welfare and academic excellence of the students.

### 5.4 – Alumni Engagement

#### 5.4.1 – Whether the institution has registered Alumni Association?

No

#### 5.4.2 – No. of enrolled Alumni:

20

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

Annually meeting organized by alumni Associations to augment the welfare of the institute and students.

## CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Institution's Vision is enlighten the student teachers to have a holistic cognitive view of teaching learning process in a globalised world and develops character and desirable social and human values of student teacher, make student teachers to be receptive and constantly learning and to develop and enhance creative expression and capacity for aesthetic appreciation of student teacher. Regular meetings are held to define and communicate responsibilities and to review the activities of the institute. Management encourages and supports involvement of the staff for improvement of the effectiveness and efficiency by providing study leave, duty leave to attend seminars, workshop, conference etc. Also to improve qualification (M.Phil, Ph.D) fee for seminars and workshop is also sponsored by the institution. Also staff members are given full support to arrange various activities. The institution is working under the able leadership of Head of the Institute. The work load is distributed equally there is optimum utilization of resources in teaching learning process. The mission represents the institution's goals and objectives in terms of addressing the needs of the society by providing educational opportunities to release the inherent capabilities of all student teachers to make them professionally competent, morally mature, socially sensitive, cooperative, ICT enabled, research oriented learners who can face the challenge of changing scenario of schools and society. The policies and activities of Govt. College of Education Narnaul is based on democratic, participative principles. The best practice that ensures cooperation and transparency are decentralization, delegation and functioning of various committees. The management, principal and faculty members who are members of different committees in the college contribute to the decision making process regarding academic work. Regular meetings are held to define and communicate responsibilities and to review the activities of the institutions. The college ensures that valid information is available to review the activities of the Institute through Personal monitoring and supervision of various activities, Meetings held by the principal with convener of various committees members at regular intervals, meetings with faculty members at regular intervals and student feedback forms filled by each student for the teachers, course and institutional facilities.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

### 6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Teaching and Learning	Students are engaged in active learning through interactive learning



techniques such as assignments and group discussion in day to day teaching. Teaching skills are developed by micro-teaching setting, discussion lesson, internship in real situation (school) and action research. The students of our college are instructed to use learning resources such as library, educational websites and focus groups to gain the experiences and enrich their learning. The institution has well equipped labs for various practical mentioned in the curriculum. Work experience activities Chalk Board writing and sketching , preparation of Teaching Aids, handling of equipments, psychological tests before the start of internship/practice teaching Simulation and Peer teaching is done by the pupil teachers so that they are repared for real teaching experience in the schools.

Curriculum Development

The College follows the Curriculum prepared by CRSU, Jind (B.Ed.2nd Year) and IGU, Meerpur (Rewari). However, in curriculum development, the college undertakes the following steps: Obtains feedback on the utility, performance and relevance on existing curriculum from teacher educators, students and alumni. Faculty members organize meeting and give suggestions related to the thrust areas in curriculum development programme and ensuring relevance, current need and future projections.

Examination and Evaluation

The College conducts class tests, presentation and home Examination after the mid session break.

Research and Development

The institute provides a number of facilities for research Development : like support for the organization of webinars, workshops, invited lectures, talks etc

Library, ICT and Physical Infrastructure / Instrumentation

The college library has 4042 books, Infrastructure / Instrumentation 100 reference books and 10 Newspapers and 8 Magazines. It has a separate Reading Room for girls and boys students. ICT lab has 10 Computers, 1 Projector, 1 Laptop, 10 DVD writers, 2 Printers, Broadband connectivity available in all resource centers, offices and faculty room. The physical infrastructure includes Principal room, Faculty rooms, Library, Office room, Activity rooms,

Classrooms and Store rooms. All are fully equipped with required resources. The infrastructure also comprises of Multipurpose Hall, Seminar Room, separate wash room facility for boys and girls, open space for lawns and gardening, multipurpose play field, The institutional campus, building, and furniture are barrier free. Provision of separate common rooms for male and female student teachers. Parking area is spacious to park vehicles.

Human Resource Management

1. The institute cares to manage its human resource efficiently and carefully. Following steps have been taken to manage the human resource system ensures regularity and fair assessment of teaching and nonteaching staff. 2. Grievances of students are held by periodic General Assemblies, Grievance Cell, Internal Complaints Committee and other channels. 3. Parents-Teachers Student Interface are held annually to provide a platform to the Parents to interact with their ward`s teachers to discuss and suggest any changes that would improve the existing modalities of teaching and infrastructure. 4. Review visits are conducted by IQAC to ensure proper working of the system. 5. College provides medical facilities to the students such as First Aid per DHE norms.

Industry Interaction / Collaboration

The institution has linkage with M.D.University, CRSU, Jind and D.H.E.Haryana, N.C.E.R.T, N.U.P.E.A. to take part in curriculum revision and development. Institute takes school for practice teaching Pupil teachers take part in all activities of school. Faculty members include practice school teachers to supervise practice teaching.Faculty members take students to inter college meets and Youth Festival. Faculty members take active part in all university activities.

Admission of Students

Admission in B.Ed. course is done by M.D. University, Rohtak (B.Ed. 2nd Year) and CRSU (B.Ed. 1st Year). Admission process, admission policy and reservation policy are as per notification of Haryana Government and NCTE. Admissions in B.Ed. are based on merit basis. For the admission process eligible candidates are sent for counseling in the college on the basis

of merit list provided by the university and three days are given to students those are listed in merit list for admission and fee deposition in institution. The institution forms admission committee of three members under the guidance of principal. After verification of original documents of students by admission committee admits the students according to their stream and category. New list is prepared by the concerned University according to the stream (Science, Art) and categories (All India, Haryana General, BCA, BCB, SC and PH.). After three days institution closes the admission and uploads the list of admitted students and also uploads the information of vacant seats to university portal. After that university provides next counseling list and same procedure is adopted till all the seats are filled. In the last, admission committee ensures that all the admissions have been done according to NCTE norms, reservation policy and stream wise and list of admitted students is uploaded on university.

#### 6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	Time-Table, Attendance, Workload, Website Content, Academic Calendar, Curriculum Plan.
Administration	Administration office is fully equipped with computers, printers, scanners, Photostat machine. Entire office is on networking and has internet facility.
Finance and Accounts	E-Salary
Student Admission and Support	University Portal
Examination	Off-line

#### 6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2017	NIL	NIL	NIL	0
No file uploaded.				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2017	NIL	N.A.	Nil	Nil	Nil	Nil
No file uploaded.						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
NIL	0	Nil	Nil	0
No file uploaded.				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
1	0	1	0

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
<ul style="list-style-type: none"> <li>Reimbursement of tuition fee of their children as per rules</li> <li>• Reimbursement of medical bills</li> <li>• LTC, HTC Facility</li> <li>• Various kinds of leaves: Earned Leave, Child Care Leave, Casual Leave, Sabbatical, Study Leave etc. are given to the faculty members as per Haryana Govt. rules.</li> </ul>	<ul style="list-style-type: none"> <li>• Reimbursement of tuition fee of their children</li> <li>• Reimbursement of medical bills</li> <li>• LTC, HTC Facility</li> <li>• Festival Advance.</li> <li>• Uniform expenses</li> <li>• Cycle Advance</li> <li>• Two wheeler advance etc. are given as per Haryana Govt. rules.</li> </ul>	<ul style="list-style-type: none"> <li>• Provides scholarships to the students as per Haryana Govt. rules.</li> <li>• Relaxation of attendance for participation in Sports various other intra/inter college /University /State/National/International level activities/events etc. as per University guidelines.</li> <li>• Placement/Career Guidance.</li> <li>• Common Room for girls stude</li> </ul>

## 6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Audit by the higher education department govt of haryana

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
NIL	0	N.A.

No file uploaded.

6.4.3 – Total corpus fund generated

0

### 6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	NIL	No	NIL
Administrative	No	NIL	No	NIL

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1. The college organizes Parents-Teachers-Students Interface (PTM) every year. These meetings aim to provide a platform to Parents to interact with their ward`s teachers and discuss and suggest any changes that would improve the existing modalities of teaching and infrastructure. 2.The Parents are invited for an interaction with the Principal and Staff on Orientation Day. This has been widely attended by parents. 3. Parents are welcomed during admissions and interact with staff and students` volunteers.

6.5.3 – Development programmes for support staff (at least three)

1. Office etiquettes and support. 2. Self management, wellness and happiness. 3. Guidance programmes organised.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Enhancement of infrastructure. 2. Introduction of outcome based education system. 3. Introduction of examination reforms.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2017	1. To reach the vision and mission of the college 2. To improve Library services 3. To review the student`s evaluation process in term of	31/07/2019	01/08/2017	31/05/2018	190

Internal Evaluation, attendance, house exam, assignments, seminar and presentation for B.Ed. students 4. Co- cu

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## CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Women Empowerment Programmes	09/10/2017	16/12/2017	65	5

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

No power requirement of the College met by the renewable energy sources.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	No	0
Provision for lift	No	0
Ramp/Rails	Yes	2
Rest Rooms	Yes	2
Scribes for examination	Yes	1
Braille Software/facilities	No	0

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2017	Nil	Nil	Nil	Nil	Nil	NIL	Nil
No file uploaded.							

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
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Code of Professional ethics	01/08/2017	Code of Professional ethics is followed in the institution by all the faculty members.
Code of Conduct for Student	01/08/2017	Code of conduct for the students is given to students.

#### 7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Independence day	15/08/2017	15/08/2017	50
Observance of Constitutional day	26/11/2017	26/11/2017	30
Human Rights day	10/12/2017	10/12/2017	75
Voters day	25/01/2018	25/01/2018	170
Republic day	26/01/2018	26/01/2018	40
International womens day	08/03/2018	08/03/2018	75
<a href="#">View File</a>			

#### 7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Zero Garbage Concept 2. Anti Fire Crackers Campaign 3. Plastic free campus -We have a plastic free campus. Students and teachers are encouraged to use steel lunch boxes and natural packing materials. 4. Green campus - College has a green campus with gardens having a wealth of different trees. Conscious efforts are taken to protect sustain the natural ecosystem. 5. Smoke free campus -College has separate parking area. Students are encouraged to use bicycle as their travelling means.

## 7.2 – Best Practices

#### 7.2.1 – Describe at least two institutional best practices

1. Title- Waste management in the college campus Objectives - Solid waste management is a major problem for many urban local bodies in India where urbanization and economic growth has resulted in increased solid waste generating per person. Context - In this G.C.Narnaul college the authorities have realised that there is a need to develop facilities to treat and dispose of increasing municipal waste. The Practice - College is regularly cleaned by cleaning staff and NSS volunteers. Segregation of different wastes are done. Biodegradable solid waste are regularly deposited in a pit. Evidence of Success - Students are taking part in the drive. Problem encountered - There is shortage of cleaning staff hence more resources person are required. 2. Title -Teacher -Students Guardian Scheme Objectives - To bridge the gap between teacher students through interaction. As 70 percent admitted students are from rural background.They are shy in nature and hesitate to interact with teacher, hence to enhance their communication skills Confidence and to make help in their problems. Practice - At the beginning of academic year students are allotted to all faculty members in class section wise.We have counselling of interests, career choice,their problems.Every Saturday with them meeting is done. Evidence of Success - Healthy relationship between teacher and students is established.Due to this,there is no ragging event happened in G.C. Narnaul college. Students confidence level boosted up. Students participation in extra curriculum activities has been increased. Problems encountered - Initially this activity takes more time to motivate the students to share their problems.Due

to more number of admissions more number of guardians are required.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://gcnarnaul.ac.in/Home>

### 7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Institutional Vision To prepare teachers who:- 1. Encourage, support and facilitate is teaching learning situation and can enable learners to discover their talent realize their physical and intellectual potentialities to the fullest. 2. To make responsible towards society and work to build a better world having peace and harmony. 3. View learning as a search for meaning out of personnel experience and knowledge generation as a continuously evolving process of reflective learning. 4. View knowledge not as an external reality embedded in text books but as constructed in the shared context of teaching learning and personal experience. Institutional Priority Pledged to produce excellent dedicated teachers imbued with constant learning and missionary zeal to build a better world. Commitment to democracy and the values of equality, justice, freedom concern for others' well being secularism respect for human dignity and rights. Institutional Thrust: College has planned to begin M.Ed. courses at PG level and 100 additional seats of B.Ed. Course at UG level. Because this college is situated at economically backward area and most of the students are come for education from rural area, economically weaker section and other backward classes. College also provides scholarship to needy students. I

Provide the weblink of the institution

<http://gcnarnaul.ac.in/Home>

### 8.Future Plans of Actions for Next Academic Year

The college develops social and citizenship values and skills among the students by organizing various activities at college level. The students are motivated to participate in various inter-college competitions, zonal and inter-zonal youth festivals. Social and citizenship values are developed in students by organizing regular cleaning of the college campus and strictly abiding by no litter in the college campus. More tree plantation in and around the campus. More CCTV cameras. Conversion of more classrooms in to smart classrooms. Modern Equipment. More tree plantation in and around the campus. More CCTV cameras. Conversion of more classrooms in to smart classrooms. Modern Equipment